



JUN 30 2014

Fred Keating  
President  
Rowan College at Gloucester County  
1400 Tanyard Road  
Sewell, NJ 08080 – 4249

Certified Mail  
Requested Returned Receipt  
7006 2760 0002 1694 1502

RE: **Final Program Review Determination**  
OPE ID: 00690100  
PRCN: 20131028126

Dear Mr. Keating:

The U.S. Department of Education's (Department's) School Participation Team - New York/Boston issued a program review report on May 31, 2013 covering Rowan College at Gloucester County's administration of programs authorized by Title IV of the Higher Education Act of 1965, as amended, 20 U.S.C. §§ 1070 et seq. (Title IV, HEA programs), for the 2011 – 2012 and 2012 – 2013 award years. It should be noted that the institution recently reported that it had officially changed its name from Gloucester County College (GCC). For purposes of continuity with previous correspondence, this document will continue to make reference to the institution as GCC. GCC's final response was received on May 16, 2014. A copy of the program review report (and related attachments) and GCC's response are attached. Any supporting documentation submitted with the response is being retained by the Department and is available for inspection by GCC upon request. Additionally, this Final Program Review Determination (FPRD), related attachments, and any supporting documentation may be subject to release under the Freedom of Information Act (FOIA) and can be provided to other oversight entities after this FPRD is issued.

**Purpose:**

Final determinations have been made concerning all of the outstanding findings of the program review report. The purpose of this letter is to: (1) identify liabilities resulting from the findings of this program review report, (2) provide instructions for payment of liabilities to the Department and (3) notify the institution of its right to appeal.

The total liabilities due from the institution from this program review are \$1,425.

This final program review determination contains detailed information about the liability determination for all findings.

## Federal Student Aid

An OFFICE of the U.S. DEPARTMENT of EDUCATION

School Participation Division – New York/Boston

Financial Square, 32 Old Slip, 25<sup>th</sup> Floor New York, New York 10005

Student Aid ...

**Protection of Personally Identifiable Information (PII):**

PII is any information about an individual which can be used to distinguish or trace an individual's identity (some examples are name, social security number, date and place of birth). The loss of PII can result in substantial harm, embarrassment, and inconvenience to individuals and may lead to identity theft or other fraudulent use of the information. To protect PII, the findings in the attached report does not contain any student PII. Instead, each finding references students only by a student number created by Federal Student Aid. The student numbers were assigned in Appendix A, Student Sample.

**Appeal Procedures:**

This constitutes the Department's FPRD with respect to the liabilities identified from the May 31, 2013 program review report. If GCC wishes to appeal to the Secretary for a review of financial liabilities established by the FPRD, the institution must file a written request for an administrative hearing. Please note that institutions may appeal financial liabilities only. The Department must receive the request no later than 45 days from the date GCC receives this FPRD. An original and four copies of the information GCC submits must be attached to the request. The request for an appeal must be sent to:

Ms. Mary E. Gust, Director  
Administrative Actions and Appeals Service Group  
U.S. Department of Education  
Federal Student Aid/PC  
830 First Street, NE - UCP3, Room 84F2  
Washington, DC 20002-8019

GCC's appeal request must:

- (1) indicate the findings, issues and facts being disputed;
- (2) state the institution's position, together with pertinent facts and reasons supporting its position;
- (3) include all documentation it believes the Department should consider in support of the appeal. An institution may provide detailed liability information from a complete file review to appeal a projected liability amount. Any documents relative to the appeal that include PII data must be redacted except the student's name and last four digits of his / her social security number (please see the attached document, "Protection of Personally Identifiable Information," for instructions on how to mail "hard copy" records containing PII); and
- (4) include a copy of the FPRD. The program review control number (PRCN) must also accompany the request for review.

If the appeal request is complete and timely, the Department will schedule an administrative hearing in accordance with § 487(b)(2) of the HEA, 20 U.S.C. § 1094(b)(2). The procedures followed with respect to GCC's appeal will be those provided in 34 C.F.R. Part 668, Subpart H. Interest on the appealed liabilities shall continue to accrue at the applicable value of funds rate,

as established by the United States Department of Treasury, or if the liabilities are for refunds, at the interest rate set forth in the loan promissory notes.

**Record Retention:**

Program records relating to the period covered by the program review must be retained until the later of: resolution of the loans, claims or expenditures questioned in the program review; or the end of the retention period otherwise applicable to the record under 34 C.F.R. §§ 668.24(e)(1), (e)(2), and (e)(3).

The Department expresses its appreciation for the courtesy and cooperation extended during the review. If the institution has any questions regarding this letter, please contact Jacqueline Watford at 646 – 428 – 3782. Questions relating to any appeal of the FPRD should be directed to the address noted in the Appeal Procedures section of this letter.

Sincerely,

(b)(6)

Betty Coughlin  
Division Director

Enclosure:  
Protection of Personally Identifiable Information

cc: Michael Chando, Financial Aid Administrator  
Middle States Commission on Higher Education  
NJ State Department of Education

Prepared for

**Rowan College at Gloucester  
County**

**Federal Student Aid**  
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**OPE ID** 00690100  
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Prepared by  
**U.S. Department of Education  
Federal Student Aid  
School Participation Division- New York/Boston**

## Final Program Review Determination

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