



October 28, 2014

Mr. Jerry Gallentine  
President  
National American University  
5301 South Highway 16  
Rapid City, SD 57701

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**RE: Expedited Final Program Review Determination Letter – Lee’s Summit, MO location**  
**OPE ID: 00405724**  
**PRCN: 201440728828**

Dear Mr. Gallentine:

From August 18, 2014 through August 20, 2014, Rick Moore and Bridget Johnston conducted a review at the Lee’s Summit, Missouri location of National American University’s (NAU) administration of the programs authorized pursuant to Title IV of the Higher Education Act of 1965, as amended, 20 U.S.C. §§ 1070 et seq. (Title IV, HEA programs). The purpose of this Final Program Review Determination Letter is to close the program review.

The focus of the review was to determine NAU’s compliance with the statutes and federal regulations as they pertain to the institution’s administration of Title IV programs. The review focused on an examination of NAU’s policies and procedures regarding student eligibility, individual student financial aid and academic files, attendance records, student account ledgers, and fiscal records at the Lee’s Summit, Missouri location.

A sample of 15 files was identified for review from the 2013-2014 award year. The files were selected randomly from a statistical sample of the total population receiving Title IV, HEA program funds for each award year. Appendix A lists the names and partial social security numbers of the students whose files were examined during the program review.

**Protection of Personally Identifiable Information (PII):**

PII is any information about an individual which can be used to distinguish or trace an individual’s identity (some examples are name, social security number, date and place of birth). The loss of PII can result in substantial harm, embarrassment, and inconvenience to individuals and may lead to identity theft or other fraudulent use of the information. Appendix A was encrypted and sent separately to the institution via e-mail.

Although the review was thorough, it cannot be assumed to be all-inclusive. The absence of statements in the report concerning NAU’s specific practices and procedures must not be construed as acceptance, approval, or endorsement of those specific practices and procedures.

**Federal Student Aid**

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School Participation Division – Kansas City

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Furthermore, it does not relieve NAU of its obligation to comply with all of the statutory or regulatory provisions governing the Title IV, HEA programs.

During the review, no significant findings were identified. Any issues dealing with policy or procedural matters were referred to the Dallas School Participation Division.

**Record Retention:**

Program records relating to the period covered by the program review must be retained until the later of: resolution of the loans, claims or expenditures questioned in the program review; or the end of the retention period otherwise applicable to the record under 34 C.F.R. § 668.24(e).

We would like to express our appreciation for the courtesy and cooperation extended during the review. If you have any questions concerning this report, please contact Rick Moore at 816-268-0421 or via email at [Richard.moore@ed.gov](mailto:Richard.moore@ed.gov).

Sincerely, *R*

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Ralph A. LoBosco  
Division Director

cc: Cheryl Bullinger, Financial Aid Director  
Missouri Coordinating Board  
North Central Association of Colleges and Schools Higher Learning Commission