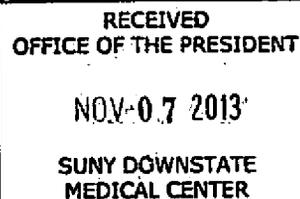




November 4, 2013

Dr. John F. Williams
President
Long Island College Hospital
School of Nursing
450 Clarkson Ave
Box 1
Brooklyn, NY 11203-2098

Certified Mail Return Receipt Requested
Domestic Return Receipt 70081830000163742459



RE: **Final Program Review Determination**
OPE ID: 02118700
PRCN: 201110227356

Dear Dr. Williams:

The U.S. Department of Education's (Department's) School Participation Team – NY/Boston issued a program review report on January 8, 2013 covering Long Island College Hospital School of Nursing's (LICHSON) administration of programs authorized by Title IV of the Higher Education Act of 1965, as amended, 20 U.S.C. §§ 1070 et seq. (Title IV, HEA programs), for the 2008-2009 and 2009-2010 award years. LICHSON's final response was received on May 10, 2013. A copy of the program review report (and related attachments) and LICHSON's response are attached. Any supporting documentation submitted with the response is being retained by the Department and is available for inspection by (LICHSON upon request. Additionally, this Final Program Review Determination (FPRD), related attachments, and any supporting documentation may be subject to release under the Freedom of Information Act (FOIA) and can be provided to other oversight entities after this FPRD is issued.

Purpose:

Final determinations have been made concerning all of the outstanding findings of the program review report. The purpose of this letter is to: (1) identify liabilities resulting from the findings of this program review report, (2) provide instructions for payment of liabilities to the Department, (3) notify the institution of its right to appeal.

The total liabilities due from the institution from this program review are \$ 12,882.01.

This final program review determination contains detailed information about the liability determination for all findings.

Protection of Personally Identifiable Information (PII):

Federal Student Aid
An OFFICE of the U.S. DEPARTMENT of EDUCATION
School Participation Division – <Division>
830 First Street, N.E. Washington, D.C. 20202

PII is any information about an individual which can be used to distinguish or trace an individual's identity (some examples are name, social security number, date and place of birth). The loss of PII can result in substantial harm, embarrassment, and inconvenience to individuals and may lead to identity theft or other fraudulent use of the information. To protect PII, the finding in the attached report does not contain any student PII. Instead, each finding references students only by a student number created by Federal Student Aid. The student numbers were assigned in Appendix A, Student Sample.

Appeal Procedures:

This constitutes the Department's FPRD with respect to the liabilities identified from the January 8, 2013 program review report. If LICHSON wishes to appeal to the Secretary for a review of monetary liabilities established by the FPRD, the institution must file a written request for an administrative hearing. The Department must receive the request no later than 45 days from the date LICHSON receives this FPRD. An original and four copies of the information LICHSON submits must be attached to the request. The request for an appeal must be sent to:

Ms. Mary E. Gust, Director
Administrative Actions and Appeals Service Group
U.S. Department of Education
Federal Student Aid/PC
830 First Street, NE - UCP3, Room 84F2
Washington, DC 20002-8019

LICHSON's appeal request must:

- (1) indicate the findings, issues and facts being disputed;
- (2) state the institution's position, together with pertinent facts and reasons supporting its position;
- (3) include all documentation it believes the Department should consider in support of the appeal. An institution may provide detailed liability information from a complete file review to appeal a projected liability amount. Any documents relative to the appeal that include PII data must be redacted except the student's name and last four digits of his / her social security number (please see the attached document, "Protection of Personally Identifiable Information," for instructions on how to mail "hard copy" records containing PII); and
- (4) include a copy of the FPRD. The program review control number (PRCN) must also accompany the request for review.

If the appeal request is complete and timely, the Department will schedule an administrative hearing in accordance with § 487(b)(2) of the HEA, 20 U.S.C. § 1094(b)(2). The procedures followed with respect to LICHSON's appeal will be those provided in 34 C.F.R. Part 668, Subpart H. Interest on the appealed liabilities shall continue to accrue at the applicable value of

Long Island College Hospital
School of Nursing
02118700
201110227356
Page 3 of 3

funds rate, as established by the United States Department of Treasury, or if the liabilities are for refunds, at the interest rate set forth in the loan promissory note(s).

Record Retention:

Program records relating to the period covered by the program review must be retained until the later of: resolution of the loans, claims or expenditures questioned in the program review; or the end of the retention period otherwise applicable to the record under 34 C.F.R. §§ 668.24(e)(1), (e)(2), and (e)(3).

The Department expresses its appreciation for the courtesy and cooperation extended during the review. If the institution has any questions regarding this letter, please contact Marie Bangura at (202) 377-3072. Questions relating to any appeal of the FPRD should be directed to the address noted in the Appeal Procedures section of this letter.

Sincerely

(b)(6); (b)(7)(C)

Betty Coughlin
Division Director

cc: Jeffrey S. Putman, Ed.D., Vice President for Student Affairs
James Newell, JD, Director of Financial Aid
Carol Yates, NY University of the State of New York
Katherine Little, Accreditation Specialist, National League for Nursing Accrediting
Commission

Prepared for
Long Island College Hospital
School of Nursing

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Prepared by
U.S. Department of Education
Federal Student Aid
School Participation Division – NY/Boston

Final Program Review Determination November 4, 2013

Table of Contents

		Page
A.	Institutional Information	2
B.	Scope of Review	3
C.	Findings and Final Determinations	4
	<i>Resolved Findings</i>	4
	Finding 1: Lack of Administrative Capability Finding 2: Account Records for Students Not Adequately Maintained Finding 4: Failure to Complete the Integrated Postsecondary Education Data System (IPEDS) Survey Finding 5: Exit Interview Not Documented or Performed	4
	<i>Findings with Final Determinations</i>	4
	Finding 3: Late and Unpaid Credit Balances	4
D.	Summary of Liabilities	8
E.	Payment Instructions	9
F.	Appendices	11-34
	A: Student Level Detail	11
	B: Institution's Written Response	12-17
	C: Program Review Report	18-31
	D: Cost of Funds	32-34

A. Institutional Information

Long Island College Hospital
School of Nursing
450 Clarkson Avenue
Brooklyn, NY 11203

Type: Public

Highest Level of Offering: Associate's Degrees

Accrediting Agency: National League for Nursing Accrediting Commission

Current Student Enrollment: 222 (2009/2010)

% of Students Receiving Title IV: 49% (2009/2010)

Title IV Participation National Student Loan Data System (NSLDS)

	2009-2010
Federal Pell Grant (Pell)	\$ 323,708
Federal Supplemental Educational Opportunity Grant Program (FSEOG)	\$ 31,956
Federal Family Education Loan Program (FFEL)	\$ 1,217,620
Federal Work-Study Program (FWS)	\$ 20,817

<i>Default Rate FFEL/DL:</i>	<i>2009</i>	<i>3.8%</i>
	<i>2008</i>	<i>4.4%</i>
	<i>2007</i>	<i>0%</i>

B. Scope of Review

The U.S. Department of Education (the Department) conducted a program review at Long Island College Hospital School of Nursing (LICHSON) from November 1, 2010 to November 5, 2010. The review was conducted by Marie Bangura, Brenee Johnson, and Judith Ortiz-Velazquez.

The focus of the review was to determine LICHSON's compliance with the statutes and federal regulations as they pertain to the institution's administration of Title IV programs. The review consisted of, but was not limited to, an examination of LICHSON's policies and procedures regarding institutional and student eligibility, individual student financial aid and academic files, attendance records, student account ledgers, and fiscal records.

A sample of 30 files was identified for review from the 2008-2009 and 2009-2010 award years. The files were selected randomly from a statistical sample of the total population receiving Title IV, HEA program funds for each award year. In addition, 30 files were selected based on the number of complaints received for students not receiving their credit balances. Appendix A lists the names and partial social security numbers of the students whose files were examined during the program review.

Disclaimer:

Although the review was thorough, it cannot be assumed to be all-inclusive. The absence of statements in the report concerning LICHSON's specific practices and procedures must not be construed as acceptance, approval, or endorsement of those specific practices and procedures. Furthermore, it does not relieve LICHSON of its obligation to comply with all of the statutory or regulatory provisions governing the Title IV, HEA programs.

C. Findings and Final Determinations

Findings 1, 2, 4 and 5

LICHSON has taken the corrective actions necessary to resolve findings 1,2,4 and 5 of the program review report. Therefore, these findings may be considered closed. (Appendix B). Findings requiring further action by LICHSON are discussed below.

Findings with Final Determinations

The program review report finding requiring further action is summarized below. At the conclusion of each finding is a summary of LICHSON's response to the finding, and the Department's final determination for that finding. A copy of the program review report issued on January 8, 2013 is attached as Appendix C.

Note: Any additional costs to the Department, including interest, special allowances, cost of funds, unearned administrative cost allowance, etc., are not included in individual findings, but instead are included in the summary of liabilities table in Section D of the report.

Finding 3: Late and Unpaid Credit Balances

Citation Summary: Regulation states that whenever an institution disburses Title IV, HEA program funds by crediting a student's account and the total amount of all Title IV, HEA program funds credited exceeds the amount of tuition and fees, room and board, and other authorized charges the institution assessed the student, the institution must pay the resulting credit balance directly to the student or parent as soon as possible, but no later than 14 days after the balance occurred. 34 C.F.R. § 668.164(e)

Noncompliance Summary: The reviewers determined that LICHSON failed to disburse in a timely manner credit balance checks resulting from Title IV funds applied to the student's account. LICHSON's credit balance policy states that refunds are issued within 14 days unless a Credit Balance Form is completed by the student. Reviewers found no completed Credit Balance Forms in student folders. Reviewers determined the following credit balances were paid late or unpaid.

Student #	TIV Program	Disb Amt	Date of Disb	Date of Credit Balance	Date of Credit Balance Paid	Credit Balance Amt
1	FPELL	\$200	3/24/2008	3/24/2008	4/30/2009	\$200.00
1	FFEL Unsub	\$2,000	3/4/2008	3/4/2008	4/30/2009	\$450.00
3	FFEL Unsub	\$5,880	1/16/2009	1/16/2009	unpaid	\$4,101.50
5	FFEL Sub	\$1,715	1/15/2009	1/15/2009	unpaid	\$560.00
5	FFEL Unsub	\$1,960	1/15/2009	1/15/2009	unpaid	\$1,960.00
8	FFEL Unsub	\$5,880	1/15/2009	1/15/2009	7/8/2009	\$5,186.00
10	FSEOG	\$150	1/16/2009	1/16/2009	9/17/2009	\$150.00
11	FFEL Unsub	\$2,955	11/11/2009	11/11/2009	2/16/2010	\$1,586.25
11	FSEOG	\$340	11/10/2009	11/10/2009	2/16/2010	\$340.00
16	FFEL Sub	\$2,216.25	8/11/2009	8/11/2009	unpaid	\$1,176.25
16	FFEL Unsub	\$985	8/11/2009	8/11/2009	unpaid	\$985.00
16	Cash Payment	\$335	9/22/2009	8/11/2009	unpaid	\$0.00
16	FSEOG	\$340	8/11/2009	8/11/2009	unpaid	\$340.00
16	FPELL	\$2,675	1/14/2010	1/14/2010	4/6/2010	\$316.25
16	FFEL Sub	\$2,216	1/14/2010	1/14/2010	4/6/2010	\$2,216.25
16	FFEL Unsub	\$985	1/14/2010	1/14/2010	4/6/2010	\$985.00
16	FSEOG	\$300	3/4/2010	3/4/2010	4/6/2010	\$300.00
17	FFEL Sub	\$2,216.25	8/13/2009	8/13/2009	1/10/2010	\$984.25
17	FSEOG	\$340	11/12/2009	11/12/2009	1/10/2010	\$340.00
17	FFEL Sub	\$2,216.25	1/14/2010	1/14/2010	2/16/2010	\$1,999.25
17	FSEOG	\$300	3/4/2010	3/4/2010	4/6/2010	\$300.00
18	FFEL Unsub	\$2,955	7/16/2009	7/16/2009	unpaid	\$728.75
18	FFEL Unsub	\$2,955	2/10/2010	2/10/2010	4/14/2010	\$1,722.50
21	FFEL Unsub	\$2,955	2/11/2010	2/11/2010	3/17/2010	\$1,264.63
21	FSEOG	\$205	11/10/2009	11/10/2009	3/17/2010	\$205.00
21	FFEL Unsub	\$2,955	1/14/2010	1/14/2010	4/5/2010	\$1,298.25
21	FSEOG	\$300	2/25/2010	2/25/2010	4/5/2010	\$300.00
22	FFEL PLUS	\$11,520	4/20/2010	4/20/2010	6/19/2010	\$7,702.50
24	FFEL Unsub	\$2,430.98	10/29/2009	10/29/2009	1/26/2010	\$1,175.84
24	FPELL	\$4,683.33	4/20/2010	4/20/2010	6/25/2010	\$1,998.33
24	FFEL Unsub	\$2,430.98	1/4/2010	1/4/2010	3/5/2010	\$334.17
24	FFEL Sub	\$688.18	4/26/2010	4/26/2010	7/16/2010	\$1,919.84
24	FFEL Unsub	\$2,430.98	4/26/2010	4/26/2010	7/16/2010	\$2,430.98
26	FFEL Sub	\$1,723.75	1/14/2010	1/14/2010	2/17/2010	\$288.00
26	FFEL Unsub	\$492.50	1/14/2010	1/14/2010	2/17/2010	\$492.50

29	FFEL Unsub	\$2,955	8/11/2009	8/11/2009	unpaid	\$728.75
29	FFEL Unsub	\$2,955	1/14/2010	1/14/2010	3/25/2010	\$487.50

LICHSON's improper retention of a student's credit balance may result in the student being deprived of Title IV assistance needed for living expenses and other indirect educational costs.

Required Action Summary: LICHSON was to perform a review of all student account records for the 2008/2009 and 2009/2010 award years and immediately issue credit balances that should have been issued to the students, but were not. A listing of all file review students and the credit balance amounts issued should have been provided in response to the PRR. In addition, LICHSON was to develop procedures that would ensure the prompt delivery of credit balances to students in the future.

Further, LICHSON had to provide this office with copies of the canceled checks (front and back) representing those credit balances paid to students and parents.

In the event that student credit balances could not be paid to the affected students, the institution had to return the funds to the appropriate Title IV program.

LICHSON's Response: In LICHSON's response to this finding, the college concurred with the Department's finding. Due to lack of proper record keeping, the college could not locate student records or canceled checks for unpaid credit balances.

Final Determination: LICHSON concurred with our finding and will return all funds to their appropriate Title IV programs. The chart below displays the unpaid credit balances. LICHSON must notify Students 3, 5, 16, 18, and 29 regarding loan adjustments. In addition, a copy of all adjustments must be submitted in the final response.

Student #	TIV Program	Disb Amt	Date of Disb	Date of Credit Balance	Date of Credit Balance Paid	Credit Balance Amt
3	FFEL Unsub	\$5,880	1/16/2009	1/16/2009	unpaid	\$4,101.50
5	FFEL Sub	\$1,715	1/15/2009	1/15/2009	unpaid	\$560.00
5	FFEL Unsub	\$1,960	1/15/2009	1/15/2009	unpaid	\$1,960.00
16	FFEL Sub	\$2,216.25	8/11/2009	8/11/2009	unpaid	\$1,176.25
16	FFEL Unsub	\$985	8/11/2009	8/11/2009	unpaid	\$985.00
16	FSEOG	\$340	8/11/2009	8/11/2009	unpaid	\$340.00

18	FFEL Unsub	\$2,955	7/16/2009	7/16/2009	unpaid	\$728.75
29	FFEL Unsub	\$2,955	8/11/2009	8/11/2009	unpaid	\$728.75

E. Payment Instructions

Liabilities Owed to the Department Less Than \$1,000

Since the total liability amount owed to the Department is minimal (less than \$1,000), a receivable is not being established with the Department's Accounts Receivable Group. However, LICHSON remains responsible, in its role as a fiduciary for Title IV, HEA federal funds, for making restitution to the appropriate account(s) in the amount(s) indicated in the applicable finding(s) and must satisfy all program reporting requirements in making any required adjustments in COD. Upon making any necessary adjustments in COD, any funds owed must be returned to the Department via G5. In addition, LICHSON must ensure that it has corrected its procedures so that this type of finding does not recur or is not repeated. A copy of the adjustment to each student's COD record, as well as proof that the funds were returned through G5, if applicable, must be sent to Marie Bangura **within 45 days of the date of this letter.**

Liabilities Owed to FFEL Lenders

Federal Family Education Loan (FFEL) Liabilities

Finding: 3
 Appendix: D

FFEL		
Amount (Principal)	Amount (Interest)	Award Year
\$10,240.25	\$2,276.59	08/09 & 09/10
Total Principal	Total Interest	

LICHSON must pay the amount above to the holder(s) of the FFEL loans on behalf of the students identified in the appendices listed above, plus any interest that has accrued since the date of this letter and the day the school pays the holder. This Appendix D lists each of the applicable students and the corresponding amount owed to the student's FFEL loan, except for the interest that continues to accrue. LICHSON must access NSLDS to determine if the FFEL loan(s) have been purchased and/or are serviced by the Department. See Chapter 4, Volume 4 (Returning funds from FFEL loans purchased/serviced by the Department) of the FSA Handbook for additional guidance.

Long Island College Hospital
School of Nursing
OPE ID 02118700
PRCN 201110227356
Page 10

As proof of payment, a copy of the front and back of the canceled checks, or proof of electronic transfer of the funds, must be provided to Marie Bangura within 45 days of the date of this letter.